

## Documents

The documents you have to deliver are divided into two parts:

1. **Documents for application.** These documents must be named under the nomenclature in the corresponding table. These documents must be sent to the two universities to the following emails:  
[pmpca.enrem@gmail.com](mailto:pmpca.enrem@gmail.com)  
[info-enrem@itt.fh-koeln.de](mailto:info-enrem@itt.fh-koeln.de)
2. **Documents for inscription.** Once you have been selected to belong to the generation August 2012 in the ENREM program, you must be present in the semester registration period August 2012-January 2013 and deliver the documents mentioned in the corresponding table.

### APPLICANTS OF MEXICAN NATIONALITY

DOCUMENTS FOR APPLICATION				DOCUMENTS FOR INSCRIPTION		
MASTER (INTERNATIONAL MODE)				DOCUMENTS FOR INSCRIPTION AT MASTER LEVEL (INTERNATIONAL MODE)		
Submitted in electronic format, labeled: <i>Number of document_ name of document_call_initials of applicant.pdf or jpg. For more information about the labelling of the folder and documents, see the naming example shown at the end of the table.</i>						
Document	Download document	No. of document	Label name	Document	Format	University
Complete application in English (signed)	Anex	01	Solicitud	-----	-----	
Motivation letter in which the applicant explains the reasons for entering the ENREM in English (1 page)	Free format	02	Motivación	-----	-----	
Degree or exam certificate	Not applicable	03	TituloLic	Bachelor's degree or certificate exam.	Certificated copy	PMPCA
					Photocopies of the original document and the original apostille of the document and translation into English or German by an approved translator.	ITT- CUAS
Certificate of materials with an average degree of final materials.	Not applicable	04	CertfLic	Certificate of materials with an average degree of final materials.	Certificated copy	PMPCA
					Photocopies of the original document and the original apostille of the document and translation into English or German by an approved translator.	ITT- CUAS
Proof of grade point average (GPA) obtained. In the country's rating scale	Not applicable	05	Constancia_prom	Proof of GPA obtained, including the scale of	Copy	PMPCA
					Photocopies of the	ITT- CUAS

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Document	Download document	No. of document	Label name	Document	Format	University
and the minimum average for approval. In case of not submitting the certificate, a letter indicating the obtained GPA of the final materials has to be submitted.				passing grades	original document and the original apostille of the document and translation into English or German by an approved translator.	
Curriculum vitae (in tabular form) in English (Europass format with photo). Include documents.	Not applicable	06	CV_Documentos	-----	-----	
Proof of English: TOEFL 550 points or IELTS band 6 or equivalent test. If the applicant's mother tongue is English or if he or she attended an English-speaking University, a proof of the university where the language has been used is required.	Not applicable	07	Ingles	Proof of English proficiency test (TOEFL or equivalent)	2 Photocopies	PMPCA (1) ITT – CUAS (1)
Project idea according to areas of PMPCA and ITT (2 pages). This project does not necessarily represent the thesis project.	Free format	08	Idea_proyecto	-----	-----	
Two letters of recommendation or reference from professors or current employers.	Free format	09	Recomendación_01 Recomendación_02	-----	-----	
-----	-----	-----	-----	Letter of intend to study fulltime	Original in free format	
-----	-----	-----	-----	Birth certificate	2 Photocopies	PMPCA (1) ITT – CUAS (1)
-----	-----	-----	-----	Health certificate from a Public Health Institution	Original	PMPCA
-----	-----	-----	-----	2 color photographs (tamaño infantil)	Originals	PMPCA
-----	-----	-----	-----	2 color passport-size photographs (3.5x4.5)	Originals	ITT – CUAS
-----	-----	-----	-----	Proof of Residency in SLP	Photocopy	PMPCA
-----	-----	-----	-----	CURP	Photocopy	PMPCA
-----	-----	-----	-----	IFE	Photocopy	PMPCA
-----	-----	-----	-----	First page of the	Photocopy	ITT – CUAS

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MASTER (INTERNATIONAL MODE)				DOCUMENTS FOR INSCRIPTION AT MASTER LEVEL (INTERNATIONAL MODE)		
Submitted in electronic format, labeled: <i>Number of document_ name of document_call_initials of applicant.pdf or jpg. For more information about the labelling of the folder and documents, see the naming example shown at the end of the table.</i>						
Document	Download document	No. of document	Label name	Document	Format	University
				passport (photo and name etc.)		
				High school diploma (bachillerato / secundaria)	Photocopies of the original document and the original apostille of the document and translation into English or German by an approved translator.	ITT – CUAS
				Certified high school materials / secondary (last three years)	Photocopies of the original document and the original apostille of the document and translation into English or German by an approved translator.	ITT – CUAS
				Scholarship Contract of DAAD and CONACYT	Photocopy	ITT – CUAS
				Inscription forms	Originals	ITT – CUAS
<p>Example of nomenclature for delivery of records</p> <p>The applicant is named Enrique Rojas Flores and wants to join the Master of Environmental Science (International mode). Therefore the files to be properly labeled and delivered via email is as follows:</p> <p><b>1) Label of the folder:</b>  03_TituloLic_2012_ERF  04_CertfLic_2012_ERF  05_Constancia_prom_2012_ERF  06_CV_Documentos_2012_ERF  07_Ingles_2012_ERF  08_Idea_proyecto_ERF  09_Recomendación_01_2012_ERF  09_Recomendación_02_2012_ERF  ENREM_M_2012_ERF (PMPCA_Maestría_Convocatoria_2012_iniciales del postulante)</p> <p><b>2) Label of the documents:</b>  01_Solicitud_2012_ERF  02_Motivación_2012_ERF</p>						