

Documents

The documents you have to deliver are divided into two parts:

1. **Documents for application.** These documents must be named under the nomenclature in the corresponding table. These documents must be sent to the two universities to the following emails:
pmpca.enrem@gmail.com
info-enrem@itt.fh-koeln.de
2. **Documents for inscription.** Once you have been selected to belong to the generation August 2012 in the ENREM program, you must be present in the semester registration period August 2012-January 2013 and deliver the documents mentioned in the corresponding table.

Latin American

DOCUMENTS FOR APPLICATION				DOCUMENTS FOR INSCRIPTION		
MASTER (INTERNATIONAL MODE)				DOCUMENTS FOR INSCRIPTION AT MASTER LEVEL (INTERNATIONAL MODE)		
Submitted in electronic format, labeled: <i>Number of document_ name of document_call_initials of applicant.pdf or jpg. For more information about the labelling of the folder and documents, see the naming example shown at the end of the table.</i>						
Document	Download document	No. of document	Label name	Document	Format	University
Complete application in English (signed)	Anex	01	Solicitud	----	-----	
Motivation letter in which the applicant explains the reasons for entering the ENREM in English (1 page)	Free format	02	Motivación	----	-----	
Degree or exam certificate	Not applicable	03	TituloLic	Bachelor's degree or certificate exam.	Photocopies of the original document and the original apostille of the document and translation into Spanish by an approved translator.	PMPCA
					Photocopies of the original document and the original apostille of the document and translation into English or German by an approved translator.	ITT- CUAS

DOCUMENTS FOR APPLICATION				DOCUMENTS FOR INSCRIPTION		
MASTER (INTERNATIONAL MODE)				DOCUMENTS FOR INSCRIPTION AT MASTER LEVEL (INTERNATIONAL MODE)		
Submitted in electronic format, labeled: <i>Number of document_ name of document_call_initials of applicant.pdf or jpg. For more information about the labelling of the folder and documents, see the naming example shown at the end of the table.</i>						
Document	Download document	No. of document	Label name	Document	Format	University
Certificate of materials with an average degree of final materials.	Not applicable	04	CertLic	Certificate of materials with an average degree of final materials.	Photocopies of the original document and the original apostille of the document and translation into Spanish by an approved translator.	PMPCA
					Photocopies of the original document and the original apostille of the document and translation into English or German by an approved translator.	ITT- CUAS
Proof of grade point average (GPA) obtained. In the country's rating scale and the minimum average for approval. In case of not submitting the certificate, a letter indicating the obtained GPA of the final materials has to be submitted.	Not applicable	05	Constancia_prom	Proof of GPA obtained, including the scale of passing grades	Copy	PMPCA
					Photocopies of the original document and the original apostille of the document and translation into English or German by an approved translator.	ITT- CUAS
Curriculum vitae (in tabular form) in English (Europass format with photo). Include documents.	Not applicable	06	CV_Documentos	-----	-----	
Proof of English: TOEFL 550 points or IELTS band 6 or equivalent test. If the applicant's mother tongue is English or if he or she attended an English-speaking University, a proof of the university where the language has been used is required.	Not applicable	07	Ingles	Proof of English proficiency test (TOEFL or equivalent)	2 Photocopies	PMPCA (1) ITT – CUAS (1)
Project idea according to areas of PMPCA and ITT (2 pages). This project does not necessarily represent the thesis project.	Free format	08	Idea_proyecto	-----	-----	

DOCUMENTS FOR APPLICATION				DOCUMENTS FOR INSCRIPTION		
MASTER (INTERNATIONAL MODE) Submitted in electronic format, labeled: <i>Number of document_ name of document_call_initials of applicant.pdf or jpg. For more information about the labelling of the folder and documents, see the naming example shown at the end of the table.</i>				DOCUMENTS FOR INSCRIPTION AT MASTER LEVEL (INTERNATIONAL MODE)		
Document	Download document	No. of document	Label name	Document	Format	University
Two letters of recommendation or reference from professors or current employers.	Free format	09	Recomendación_01 Recomendación_02	----	-----	
-----	-----	-----	-----	Birth Certificate	Photocopy of the original document and its apostille and translation into Spanish by an authorized translator	PMPCA
					Photocopy in original language	ITT – CUAS
-----	-----	-----	-----	Letter of intend to study fulltime	Original in free format	
-----	-----	-----	-----	Health certificate from a Public Health Institution	Original	PMPCA
-----	-----	-----	-----	Visum for Mexico (FM3)	Photocopy	PMPCA
-----	-----	-----	-----	2 color photographs (tamaño infantil)	Originals	PMPCA
-----	-----	-----	-----	2 color passport-size photographs (3.5x4.5)	Originals	ITT – CUAS
-----	-----	-----	-----	First page of the passport (photo and name etc.)	2 Photocopies	PMPCA (1) ITT – CUAS (1)
-----	-----	-----	-----	Proof of Residency in SLP	Photocopy	PMPCA
-----	-----	-----	-----	CURP	Photocopy	PMPCA
-----	-----	-----	-----	High school diploma (bachillerato / secundaria)	Photocopies of the original document and the original apostille of the document and translation into English or German by an approved translator.	ITT – CUAS

DOCUMENTS FOR APPLICATION				DOCUMENTS FOR INSCRIPTION		
MASTER (INTERNATIONAL MODE) Submitted in electronic format, labeled: <i>Number of document_ name of document_call_initials of applicant.pdf or jpg. For more information about the labelling of the folder and documents, see the naming example shown at the end of the table.</i>				DOCUMENTS FOR INSCRIPTION AT MASTER LEVEL (INTERNATIONAL MODE)		
Document	Download document	No. of document	Label name			
-----	-----	-----	-----	Certified high school materials / secondary (last three years)	Photocopies of the original document and the original apostille of the document and translation into English or German by an approved translator.	ITT – CUAS
-----	-----	-----	-----	Scholarship Contract of DAAD and CONACYT	Photocopy	ITT – CUAS
				Inscription forms	Originals	ITT – CUAS
<p>Example of nomenclature for delivery of records</p> <p>The applicant is named Enrique Rojas Flores and wants to join the Master of Environmental Science (International mode). Therefore the files to be properly labeled and delivered via email is as follows:</p> <p>1) Label of the folder: ENREM_M_2012_ERF (PMPCA_Maestría_Convocatoria 2012_initials of applicant)</p> <p>2) Label of the documents: 01_Solicitud_2012_ERF 02_Motivación_2012_ERF 03_TituloLic_2012_ERF 04_CertfLic_2012_ERF 05_Constancia_prom_2012_ERF 06_CV_Documentos_2012_ERF 07_Ingles_2012_ERF 08_Idea_proyecto_ERF 09_Recomendación_01_2012_ERF 09_Recomendación_02_2012_ERF</p>						